

IV Count Worksheet by Item Key/Location

03/31/96		COUNT WORKSHEET BY ITEM KEY/LOCATION										PAGE 1	
18:59:39		Demo Golf, Inc.											
BEGINNING ITEM KEY: <FIRST>		FROM DOC NO.: <FIRST> THRU: <LAST>										ENDING ITEM KEY: <LAST>	
BEGINNING LOC KEY: <FIRST>												ENDING LOC KEY: <LAST>	
ITEM KEY	BIN NO.	TYP	LOC	CLASS	ON-HAND	COUNT ONE	COUNT TWO	ADJUST	COUNT BY	VERFD BY	APPRVD BY	TEST COUNT	
DOCUMENT NO.				UNIT COST									
ATLA-4099-M-STE-M		AP	CALIF	00200	655.0								
PHYS ADJUSTMENT				200.00	Lst	Physical Count Initiated 03/31/96			Tag:				
ATLA-4099-M-STE-M		AP	FLRDA	00200	1,050.0								
PHYS ADJUSTMENT				200.00	Lst	Physical Count Initiated 03/31/96			Tag:				
ATLA-SSET-M-STE-M		AP	CALIF	00150	650.0								
PHYS ADJUSTMENT				150.00	Lst	Physical Count Initiated 03/31/96			Tag:				

03/31/96		COUNT WORKSHEET BY ITEM KEY/LOCATION										PAGE 38	
18:59:40		Demo Golf, Inc.											
BEGINNING ITEM KEY: <FIRST>		FROM DOC NO.: <FIRST> THRU: <LAST>										ENDING ITEM KEY: <LAST>	
BEGINNING LOC KEY: <FIRST>												ENDING LOC KEY: <LAST>	
ITEM KEY	BIN NO.	TYP	LOC	CLASS	ON-HAND	COUNT ONE	COUNT TWO	ADJUST	COUNT BY	VERFD BY	APPRVD BY	TEST COUNT	
DOCUMENT NO.				UNIT COST									
YAMA-BAG-COVR-SET		AP	CALIF	00800	35.0								
PHYS ADJUSTMENT				28.00	Lst	Physical Count Initiated 03/31/96			Tag:				
YAMA-BAG-COVR-SET		AP	FLRDA	00800	40.0								
PHYS ADJUSTMENT				28.00	Lst	Physical Count Initiated 03/31/96			Tag:				
Report Totals:													
No. of Items		:		76									
Qty On-Hand		:		56,463.0									
PARAMETER RECAP:													

PARAM KEY	:	01	TRAN SUB-TYPE		:							:	
DESCRIPTION	:	Count All Items -Pri										:	
REPORT TITLE	:	COUNT WORKSHEET BY I										:	
ITEM KEY:	BEGIN	:	<< FIRST >>		PRODUCT KEY	:							
	END	:	<< LAST >>		COMMODITY KEY	:							
LOC KEY:	BEGIN	:	<< FIRST >>		ABC KEY	:							
	END	:	<< LAST >>		CLASS KEY	:							
DOC NO.:	BEGIN	:	<< FIRST >>		PRINT: ON-HAND QTY	:	Y						
	END	:	<< LAST >>		BIN NO.	:	Y						
COUNT DATE:	BEGIN	:	<< FIRST >>		COST AMT	:	Y						
	END	:	<< LAST >>		DOCUMENT NO.	:	Y						
ITEM STATUS	:											:	
COST METHOD	:											:	
TYPE	:											:	
SUB-TYPE:BEGIN	:	<< FIRST >>		ON-HAND QTY RESTRICTION	:								
END	:	<< LAST >>		PAGE ON: ITEM KEY	:	Y							

You can run numerous types of count worksheets based on the criteria selected on the parameter screen. Parameters selected allow you to manipulate the data contained in the Physical Adjustment Transaction file.

When printed, the worksheet provides columns in which the number of items counted can be recorded. A tag field is printed on the worksheet which allows the counter to record the number on the tag placed on the box/bin/location to show the item has been counted. There are columns provided in which the counter, verifier, and approval initials can be recorded. The test count column may be used by auditors for their count after your inventory has been counted, verified, and approved.