

## Requisition Report

09/29/96		REQUISITION REPORT BY: REQUISITION NO./REQUEST DATE					PAGE 1	
13:47:23		Demo Golf, Inc.						
BEGINNING RANGE: <FIRST>		FROM 03/31/94 TO 06/04/96					ENDING RANGE: <LAST>	
REQ NO.	REQUEST ITEM KEY	PO NO.	VENDOR LOC DESCRIPTION	ORDERED	OPEN	RECEIVED CO-ID ACCOUNT	UNIT COST	EXTENDED
03/31/94	00018	GOLF-9881-U-WHI-M	GOL01 CALIF Golf King MotorCaddie, White, Remote Ctl	300	200	100 5110-1000-010-DG/1	325.00	65,000.00
03/31/94	00018	GOLF-9881-U-WHI-M	GOL01 FLRDA Golf King MotorCaddie, White, Remote Ctl	300	300	5110-2000-010-DG/1	325.00	97,500.00
04/07/94	00020	HIRO-2063-M-GRA-M	HIRO1 CALIF Hiroshima Ace Driver 3, Men, Graphite	50	50	5110-1000-010-DG/1	1,320.00	66,000.00
04/07/94	00020	HIRO-2063-M-GRA-M	HIRO1 FLRDA Hiroshima Ace Driver 3, Men, Graphite	25	25	5110-2000-010-DG/1	1,320.00	33,000.00
04/09/94	00024	TOKY-2031-M-GRA-M	TOK01 CALIF Tokyo XZ-66 Driver 1, Men, Graphite, std	10	10	5110-1000-010-DG/1	1,800.00	18,000.00
04/09/94	00024	TOKY-2033-M-GRA-M	TOK01 CALIF Tokyo XZ-66 Driver 3, Men, Graphite, st	10	10	5110-1000-010-DG/1	1,800.00	18,000.00
04/09/94	00024	TOKY-3045-M-GRA-M	TOK01 CALIF Tokyo XZ-55 Iron 5, Men, Graphite, std	10	10	5110-1000-010-DG/1	1,800.00	18,000.00
04/09/94	00024	TOKY-3047-M-GRA-M	TOK01 CALIF Tokyo XZ-55 Iron 7, Men, Graphite, std	10	10	5110-1000-010-DG/1	1,200.00	12,000.00
04/11/94	00023	STOD-9981-U-WHI-M	STO01 FLRDA Stoddard Deluxe Golf Cart - White	10	10	5110-2000-010-DG/1	1,400.00	14,000.00
04/11/94	00023	STOD-9981-U-WHI-M	STO01 CALIF Stoddard Deluxe Golf Cart - White	10	10	5110-1000-010-DG/1	1,400.00	14,000.00
05/07/94	00027	ATLA-SSET-M-STE-M	HEI01 FLRDA Atlantic Starter Set, Men, Steel, std	100	100	1300-0000-000-DG/1	168.78587	16,878.59
REPORT TOTALS:				1315	1215	100	25,481.40587	502,902.59

The Requisition report allows you to review purchase requisitions for a range of requisition numbers, purchase order numbers, vendors, or request dates you define.

The Requisition report provides a tool for the internal audit of purchasing. It lists the purchase order number, request date, and line item detail of each item requisitioned. The quantity open (quantity remaining to be received) is also reported for each item so that you can determine outstanding back orders at a glance.

The following are some suggested uses for the report:

To help you...	Sort by...
Ensure that all items on a particular requisition were correctly incorporated into purchase orders.	Requisition Number/Request Date
Ensure that all line items on your outstanding purchase orders correspond to valid requisitions.	Purchase Order Number/Requisition Number
Confirm that all items requisitioned from a particular vendor have been incorporated into purchase orders.	Vendor Key/Requisition Number